

# Public Document Pack



## ABERDEEN CITY COUNCIL

To: Allan McIntosh, Convener; George Wyatt, Vice-Convener; Craig Adams and Gerard Rattray (Representatives of Holders of Premises Licences/Personal Licences); Inspector John Soutar (Grampian Police); Sandy Kelman (Alcohol and Drugs Partnership); David Wright (Education); Tom Cowan (Social Care); Linda Smith (Health); Gordon Riddel, Mark Donlevy and Bob Westland (Community Safety); Mary Crawford, Ken Eddie, Councillors Martin Greig and John West (Representatives of Residents within the Forum's Area); Barry Black (Representative of Youth) and Diane Sande (Licensing Standards Officer).

Town House,  
ABERDEEN 29 August 2011

### LOCAL LICENSING FORUM

The Members of the **LOCAL LICENSING FORUM** are requested to meet in Committee Room 5 - Town House on **THURSDAY, 8 SEPTEMBER 2011 at 2.00 pm.**

RODERICK MACBEATH  
ACTING SENIOR DEMOCRATIC SERVICES MANAGER

### **BUSINESS**

- 1 Election of Forum Convener and Vice Convener
- 2 Minute of Meeting of Local Licensing Forum of 8 June 2011 (Pages 1 - 6)
- 3 Minute of Joint Meeting of Licensing Board and Local Licensing Forum of 23 June 2011 (Pages 7 - 12)
- 4 Minute of Licensing Board meeting of 3 May 2011 (Pages 13 - 26)

- 5 Late Night Bus Services - A representative from First will be in attendance for this item.
- 6 Workplan (Pages 27 - 32)
- 7 Statistical Information
- 8 Update from Licensing Standards Officer
- 9 National Licensing Conference - 15 September 2011 (Pages 33 - 36)
- 10 Licensing Board Working Group to look at Door Stewarding - nominations from Licensing Forum (Pages 37 - 38)
- 11 Local Licensing Forum vacancy - Applicants Details (Pages 39 - 42)
- 12 Aberdeen City ADP Alcohol Strategy Stocktake - 27 October 2011 (Pages 43 - 46)
- 13 Any Other Competent Business

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# Agenda Item 2

## ABERDEEN LOCAL LICENSING FORUM

Wednesday, 8 June, 2011

Present: Allan McIntosh, Convener; Councillor Martin Greig, Ken Eddie, Gerard Rattray, Barry Skinner (substituting for Inspector John Soutar), Michelle Wall (replacing Mark Donlevy), Linda Smith, Sandy Kelman, Tom Cowan, Raymond Morrison and Diane Sande.

Also Present: Grant Webster, Clerk to the Local Licensing Forum

Apologies: Mary Crawford, Bob Westland, George Wyatt, David Wright and Barry Black

### **MINUTE OF FORUM MEETING HELD ON 14 APRIL 2011**

1. The Forum had before it the minute of the meeting held on 14 April 2011.

**The Forum resolved:-**  
to approve the minute.

### **UPDATE FROM LICENSING BOARD**

2. The Forum had before it an update on recent licensing issues from the Depute Clerk to the Licensing Board. It highlighted two separate issues which had been discussed at recent Licensing Board meetings.

1) Grampian Police CCTV Specification – Licensed Premises

Aberdeen City Licensing Board is considering making a change to its Statement of Licensing Policy. The change relates to late opening premises only.

The Licensing Conditions (Late Opening Premises) (Scotland) Regulations 2007, provides that in certain late opening premises: "A CCTV system must be installed in the premises to the satisfaction of the appropriate chief constable and must be kept in good working order".

The provision gives the police discretion when identifying an acceptable standard for CCTV systems. Grampian Police have drafted their proposed standard. The proposal is to have it incorporated in the Licensing Board's Statement of Licensing Policy.

2) General Extension Under Section 67 of the Licensing (Scotland) Act 2005

At its meeting on 3 May 2011 the Licensing Board resolved to grant a general extension under Section 67 of the Licensing (Scotland) Act 2005 to allow one extra hour after the terminal hour for all on-sale liquor licensed premises throughout Aberdeen city, with the exception of casinos, for the duration of Offshore Europe 2011. The general extension has effect from Monday 5 September 2011 to Thursday 8 September 2011

The Forum discussed these items at length and a number of clarifying questions were raised. With regards to item 1, the Forum queried the specifications of the CCTV regulations, most notably the decibel levels set for relevant premises. It was advised that the levels were set by the Government. With regards to the policy for retaining the CCTV footage, the Forum were advised that the standard period of retention was 7-14 days.

**The Forum resolved:-**

to note the update as given.

## **REVIEW OF STATEMENT OF LICENSING POLICY – RESPONSE FROM LICENSING BOARD**

3. With reference to Article 3 of the minute of the meeting of 14 April 2011, the Forum once again had before it a letter from Brenda Flaherty, Legal Manager, Licensing Team. In terms of section 12 of the Licensing (Scotland) Act 2005, where the Board decides not to follow advice or recommendations given to it by the Forum, it must give reasons for not doing so. The letter set out the Licensing Board response to the Forum's submissions with regards the review of Statement of Licensing Policy.

The Forum expressed disappointment at the letter, feeling that some of the responses provided were insufficiently detailed and lacked clarity. There were various points in which the Forum felt the Board appeared to be dismissive of the points raised and certain areas in which it was felt further discussion with the Board was needed. It was felt that there was not enough emphasis on the Board's wider responsibility towards public health. It was decided that this would be raised with the Board at the upcoming joint meeting.

**The Forum resolved:-**

to discuss further at the next joint meeting with the Licensing Board.

## **STATISTICAL INFORMATION**

4. The Chairperson asked if the representatives present had any statistical information they wished to share with the Forum.

Sandy Kelman spoke to the paper titled 'Public Health and Licensing' which had been distributed amongst the members. He advised the members that Alcohol Focus Scotland is currently working to clarify and provide practical advice to taking a public health approach in licensing. Giving a broad view of the different approaches taken by Scotland-wide Licensing Boards within their Licensing Policy statements, the paper showed a wide variance in Boards' understanding of the

evidence of alcohol-related harm and how they interpret and relate this to their policy and decision making. The paper described a lack of consistency in detailing consultees or statistics used in determining overprovision. He advised the Forum that Alcohol Focus Scotland and the Director of Public Health were holding a meeting later this year to discuss what work is being done to address these inconsistencies.

Barry Skinner (Grampian Police) informed the Forum that, in relation to alcohol fuelled violence in March, April and May there had been 40, 34 and 31 counts respectively. In relation to serious assaults for the same 3 month period, there had been 1, 1, and 0 respectively.

Michelle Wall of UNIGHT advised the Forum that they had recently lost a member but there were a few premises which were looking to rejoin. She also updated the Forum on exclusion orders. If a person is given an exclusion order from any UNIGHT venue, not only are they excluded from all UNIGHT venues but they are also excluded from non-UNIGHT venues. She advised the members that the Procurator Fiscal was on board with this approach.

**The Forum resolved:-**

to note the updates given.

**UPDATE FROM LICENSING STANDARDS OFFICER**

5. The Forum received an oral update from Raymond Morrison, Senior Authorised Officer. He advised the Forum that they are continuing to liaise with Grampian Police, Noise Protection Teams and Pollution officers and attending on visits to premises/targeted areas. They are also following up on complaints, objections to licensing applications and, where appropriate, mediating between disgruntled parties prior to the Board decision.

**The Forum resolved:-**

to note the update given.

**WORKPLAN**

6. The Forum had before it the workplan of the Local Licensing Forum. The Convener went through each issue on the workplan and updates were noted.

With regards to item 5 (Late Night Bus Services) on the workplan, the Forum heard an update from Michelle Wall. She advised the Forum that First Aberdeen had recently changed the pricing and service delivery for their late night bus services but had neglected to inform licensed premises. The Forum agreed to write a letter to First Aberdeen regarding this.

**The Forum resolved:-**

- (i) to write to First Aberdeen to ask about the recent changes to the times and pricing of their late night buses; and
- (ii) to otherwise approve the workplan.

## **PROPOSED ITEMS FOR DISCUSSION AT JOINT MEETING**

7. The Forum discussed the upcoming joint meeting between the Licensing Forum and the Licensing Board. It was agreed that the agenda would consist of a discussion surrounding the five licensing objectives and public health. The Forum also proposed to discuss the review of the licensing policy statement.

### **The Forum resolved:-**

to note the information given.

## **ISSUES RAISED BY CULTS, BIELDSIDE AND MILLTIMBER COMMUNITY COUNCIL**

8. With reference to Article 7 of the minute of the meeting of 25 February 2011, the Forum had before it a letter from Mr Guus Glass, secretary of Cults, Bielside and Milltimber Community Council. In his letter Mr Glass advised the Forum of a number of alcohol related issues that had been raised at recent Community Council meetings namely a need to limit the number of licensed premises in Cults, Bielside and Milltimber and a need to increase checks on licensed premises to make sure alcohol was not being sold to underage drinkers.

The Forum discussed the letter in detail citing that, although the area would not be classed as overprovision, they could feed the Community Council's concerns back to the Licensing Board. With regards to the sale of alcohol to underage drinkers, Barry Skinner of Grampian Police, advised that he would pass on the information presented to the relevant authority for the area. In addition, Michelle Wall, UNIGHT, agreed to include information pertaining to underage drinking and drinking in public areas offences in their 'Is It Worth It?' campaign which will be promoted in City schools soon.

### **The Forum resolved:-**

to write to the Cults, Bielside and Milltimber Community Council to advise them of the outcome of the Forum's discussion.

## **CCTV – POLICY AMENDMENT**

9. With reference to Article 2 of the minute of the meeting of 8 June 2011, the Forum had before it further information regarding the minimum specifications necessary for CCTV systems to meet licensing requirements in the Grampian Police area.

Although the specifications within the document appeared to be quite technical, it was noted that, for the majority of licensed premises, it would require minimal change to what they have in place already. The Forum advised that the document appeared to be an attempt to standardise CCTV requirements across the area.

Questions were raised regarding enforcing these conditions and Diane Sande advised the Forum that, given present staffing, it would have to be done on a case-by-case basis. Unless issues are noted, the onus would be on the premises to maintain their own CCTV specifications.

**The Forum resolved:-**

to note the further update given.

**ANY OTHER COMPETENT BUSINESS**

**10. (A) Forum Membership**

The clerk updated the Forum with regards to the present vacancies on the Forum. At present the Forum has two vacant spots, one of which is earmarked for a student representative. He advised that letters had gone out to the six named nominees with a deadline of 13 June for noted interest to be received. So far 2 replies had been received for the open spot. He advised the Forum that any notifications of interest received would be tabled at the next meeting.

**(B) Taxis in Bus Lanes**

Michelle Wall raised a question regarding taxis being allowed in bus lanes at night. The clerk advised that he would look into this and revert with an update.

**The Forum resolved:-**

to note the information given.

**DATE OF NEXT MEETING**

**11.** It was confirmed that the next meeting of the Forum would be held on Thursday, 8 September, 2011.

- **ALLAN MCINTOSH, Convener.**

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# Agenda Item 3

ABERDEEN CITY COUNCIL  
JOINT MEETING OF ABERDEEN CITY LICENSING BOARD  
AND ABERDEEN LOCAL LICENSING FORUM

Thursday, 23 June, 2011

Present: Councillors Jaffrey, Boulton, Collie, Cormie, Donnelly, Penny and Robertson (Licensing Board);  
Gerard Rattray, Ken Eddie, Sandy Kelman, Diane Sande, Linda Smith, Inspector John Soutar, Gillian Esson, Mike Saint, Michelle Wall, Mary Crawford, Gordon Riddel (Local Licensing Forum).

In attendance: Eric Anderson, Depute Clerk to the Licensing Board, Vikki Cuthbert, Democratic Services and Grant Webster, Clerk to the Local Licensing Forum.

Apologies: Councillor Hunter, Allan McIntosh.

## **WELCOME AND APPOINTMENT OF CHAIRPERSON**

1. Councillor Jaffrey welcomed everyone to the joint meeting between the Licensing Board and the Licensing Forum.

## **UPDATE FROM DEPUTE CLERK TO LICENSING BOARD**

2. Eric Anderson, Depute Clerk to Aberdeen City Licensing Board addressed the meeting.

With regards to the Board's Statement of Licensing Policy, Mr Anderson advised that there continues to be amendments made to the policy due to the incremental introduction of the changes contained within the Criminal Justice and Licensing (Scotland) Act 2010 and the Alcohol etc (Scotland) Act 2010. While the transitional period has solved a few of the difficulties contained within the Licensing (Scotland) Act 1976, the Board are still waiting for guidance to be provided by the Scottish Government with regards to the new Acts.

Aberdeen City's Licensing Board renewed their Statement of Licensing Policy at the end of last year after a consultation period. Mr Anderson advised that supplementary Statements of Licensing Policy could be published if needed to work alongside the Statement of Licensing Policy. One such addition in recent months has been in relation to Grampian Police's publication of a CCTV specification for Licensed Premises. This publication outlines the minimum requirements for CCTV systems to meet licensing requirements in the Grampian Police area. Mr Anderson advised that it was felt important for this to be incorporated into the Statement of Licensing Policy and it was currently out for consultation.

Mr Anderson advised the meeting that review hearings for personal and premises licences were on the increase after the introduction and implementation of the

Licensing (Scotland) Act 2005. Under that Act, review hearings can be initiated by application. He advised that they are waiting to see if this remains to be effective.

## **FORUM WORK PLAN**

3. The joint meeting considered the Work Plan and noted updates on actions / decisions taken by the Forum.

The Forum work plan was noted.

## **REVIEW OF STATEMENT OF LICENSING POLICY – RESPONSE FROM LICENSING BOARD**

4. The members had before them a letter from Brenda Flaherty, Legal Manager, Licensing Team. In terms of section 12 of the Licensing (Scotland) Act 2005, where the Board decides not to follow advice or recommendations given to it by the Forum, it must give reasons for not doing so. The letter set out the Licensing Board response to the Forum's submissions with regards the review of Statement of Licensing Policy.

Mr Anderson advised that the Forum had submitted a number of suggestions (as detailed in the letter) and the Board had responded to the Forum's suggestions. He advised that, of the points not taken on board, some were already included, some, it was felt, required more discussion, and some were unable to be included due to the impending November deadline but may be looked at again at a later date. He advised that just because a suggestion/comment had not been taken on board did not mean that it had been without merit.

Councillor Boulton raised a point of concern regarding the adequacy of door supervision at licensed premises in the city, and the joint meeting had a lengthy discussion during which a number of contrasting views were expressed, including:-

- There may be a need to standardise door stewarding across the licensing area in the interests of public safety;
- Variations were agreed by the Board to reduce the number of door stewards on weekdays due to the lack of trade to justify them. Aberdeen City has a night-time economy which is struggling during the week and the Board should listen to license holders sympathetically. On the other hand it was noted that certain nights during the week, for example Monday or Wednesday nights, could be just as busy as Friday or Saturday nights;
- The actions of some venues were leading to unsafe practices where, for example, untrained staff are being left without door stewards, and door stewards are being shared amongst up to four different venues at a time;
- Door stewarding is the first line of policing for licensed venues and, at present, it was being left to the will of the venue to organise;
- From a trade perspective, it is necessary to protect staff and venues could perform a self assessment based on average footfall that the Board/Police could then review. A contrasting view was that self assessment would not work. For many venues, security is seen as a form of expense which may not always be prioritised.

It was felt that there needed to be further discussion between Board and Forum members to review the situation more fully. As such, it was agreed that a recommendation to form a working party, led by the Licensing Board and consisting of both Board and Forum members, would be put to the next meeting of the Licensing Board on 28 June 2011.

Councillor Jaffrey raised another issue contained within the response to the Licensing Forum regarding the staffing levels of License Standards Officers (LSO) within Aberdeen City. She advised that it was down to available financing that only one LSO was employed by Aberdeen City Council, and commended the efforts of that postholder.. Councillor Boulton advised that this issue had been raised at the end of last year with the Director of Housing and Environment during the budget process.

Sandy Kelman, Aberdeen City Alcohol and Drugs Partnership, raised a further issue regarding LSO's. He advised that the Forum felt that the role of the LSO also covered guidance, mediation and compliance not just enforcement as set out in the Statement of Licensing Policy. He advised that the Forum had felt the Board's letter of response had been generally quite dismissive in tone but accepted Mr Anderson's explanation that time frames and the need for further dialogue on certain facets had led to this impression.

## **ADDRESSING THE 5 LICENSING OBJECTIVES**

**5.** Mr Kelman advised that at the last Forum meeting, it was decided that the joint meeting should refocus on the basics of the Licensing (Scotland) Act 2005 i.e. the Five Licensing Objectives. He stated that there had been a lot of discussion today regarding the night time economy and the immediate knock-on effects but there had been little discussion about the wider remit of public health (Objective 4 – Protecting and Improving Public Health). He wondered how the Board were measuring how effective they were being in meeting this objective. Mr Anderson agreed that it was a very difficult area to measure and, in discussion with colleagues across the country, it appears to be an area which all other Licensing Boards are struggling with. He advised that the Director of Public Health is looking at this very issue at present and that guidance was expected shortly. Mr Kelman suggested that the Board may want to look at other areas of consultation/data i.e. from ambulance services, health board. He advised that there is a meeting later on this year with Alcohol Focus Scotland, the details of which he would advise to the Board of at a later date.

David Wright, Service Manager Education, Culture and Sport, advised that there is a programme of education regarding alcohol and drug abuse embedded within the Curriculum of Excellence, and that awareness of the wide-reaching public health issues caused by prolonged alcohol and drug abuse was quite prominent. Mary Crawford advised that she had recently been to a primary school and seen displays done by Primary 3 pupils that explained the dangers of alcohol and drugs.

The joint meeting also discussed the culture of consuming offsales purchases prior to going out to pubs and clubs, and noted that this was also becoming quite a serious issue. The joint meeting welcomed the work that was being done in this area towards public health i.e. designated areas in offsales.

Inspector John Soutar stated that the measuring of a wider range of statistics or data would allow the Board to have a better indication of how the Statement of Licensing Policy was impacting upon the five objectives. This would allow the Board to move into a more significant role.

Councillor Jaffrey referred to a recent newspaper article which claimed that there was a growing problem with pensioners drinking too much, citing cheap deals at supermarkets as the main cause. She also advised that she felt there was too much 'grey' or vague information coming from the Scottish Government and more governance was needed from that level.

With reference to the newspaper article, Linda Smith, NHS Grampian, advised that the information quoted in the article was from a recent research paper entitled 'Alcohol Abuse in Older People in Grampian' that was circulated at a recent Aberdeen City Community Health Partnership committee meeting. She endeavoured to circulate the paper among the members of the Forum and Board after the meeting. She advised that the paper looked at the problems from a preventative point of view, focusing on wider-reaching issues such as alcohol fuelled domestic violence and mental health issues caused by excessive drinking. The paper also looked at the wider effects upon the economy of an alcohol dependent culture, particularly in an ageing population.

With regards to the protection of children from harm, Councillor Robertson commended the work being done by Grampian Police utilising children to do test purchase at licensed offsales premises.

It was agreed that it was important to try and get the message across regarding the dangers of alcohol abuse and the far reaching effects on society. Councillor Donnelly suggested that a Government led advertising programme to educate and re-educate people of the dangers inherent within the abuse of alcohol, in both an initial and long term basis, may help the issue somewhat. Councillor Boulton agreed that people need to think twice about drinking heavily and take some responsibility for their actions and the wider reaching outcome of their actions within society.

## **ANY OTHER COMPETENT BUSINESS**

6. Sandy Kelman advised that Alcohol Drugs Partnership's alcohol strategy and action plan had been in place since December 2009. Later this year there will be a "stocktaking" event to evaluate the strategy and plan. He stated that he would be issuing an invite to the members of the Board once the date and venue had been confirmed.

Michelle Wall raised an issue regarding ATMs being situated within licensed premises, for example, casinos. Eric Anderson advised that they, as a Board, had never had this raised as an issue before now. Mr Anderson concluded that if it is a serious problem, control of ATMs within licensed premises would be part of the risk assessment.

## **NEXT MEETING**

7. It was confirmed that the next joint meeting between the Licensing Board and the Licensing Forum would take place in approximately six months time and that the Forum would be consulted on a date and time in due course.

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## LICENSING BOARD

ABERDEEN: Tuesday, 3 May 2011 Minute of Meeting of the LICENSING BOARD. Present:- Councillor Jaffrey, Convener; and Councillors Boulton, Collie, Cormie, Donnelly, Hunter, Penny and Robertson.

### **1 LIST OF APPLICATIONS: ITEMS 1-30**

The Board had before it, for its consideration, the applications listed in Appendix A to this minute.

**The Board resolved**:-

that all applications be determined on the basis shown in Appendix A.

### **2 PERSONAL LICENCE REVIEW HEARING: LICENCE NO. AC0988**

The Board received an application from the Chief Constable in terms of Section 84(A) of the Licensing (Scotland) Act 2005 for a review of the personal licence reference number AC0988 on the ground that the licence holder had acted in a manner which is inconsistent with the licensing objective of preventing crime and disorder.

The Board were advised that the licence holder had been notified of the date, time and circumstances of the hearing but had failed to attend. The Board decided to hold the hearing in his absence. The Board heard Sergeant Skinner, on behalf of the Chief Constable.

**The Board resolved**:-

to revoke the licence on the ground that the licence holder had acted in a manner which is inconsistent with the licensing objective preventing crime and disorder.

### **3 PERSONAL LICENCE REVIEW HEARING: LICENCE NO. AC1900**

The Board received an application from the Chief Constable in terms of Section 84(A) of the Licensing (Scotland) Act 2005 for a review of the personal licence reference number AC1900 on the grounds that the licence holder has acted in a manner which is inconsistent with the licensing objectives of (1) preventing crime and disorder; and (2) protecting and improving public health.

The Board were advised that the licence holder had been notified of the date, time and circumstances of the hearing but had failed to attend. The Board decided to hold the

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hearing in her absence. The Board heard Sergeant Skinner, on behalf of the Chief Constable.

Councillor Donnelly moved that the licence be suspended for a period of six months on the grounds that the licence holder had acted in a manner which is inconsistent with the licensing objectives of (1) preventing crime and disorder; and (2) protecting and improving public health.

Councillor Collie moved as an amendment to revoke the licence on the grounds that the licence holder had acted in a manner which is inconsistent with the licensing objectives of (1) preventing crime and disorder; and (2) protecting and improving public health.

On a division, there voted:- for the motion (1) – Councillor Donnelly; for the amendment (6) – the Convener; and Councillors Boulton, Collie, Cormie, Penny and Robertson.

**The Board resolved:-**  
to revoke the licence.

**4 PERSONAL LICENCE REVIEW HEARING: LICENCE NO. AC2187**

The Board were advised that the licence holder had surrendered his personal licence and that therefore it was no longer necessary to hold a hearing.

**5 PERSONAL LICENCE REVIEW HEARING: LICENCE NO. AC1840**

The Board had before it a notice from Grampian Police in terms of Section 83(4)(b) of the Licensing (Scotland) Act 2005 confirming that the licence holder had been convicted of certain relevant offences. The Board also had before it a letter from the licence holder advising that he was unable to attend the hearing but providing a note of explanation in respect of the said offences.

The Board decided in the circumstances to hold the hearing in the absence of the licence holder.

Sergeant Skinner addressed the Board on behalf of the Chief Constable.

**The Board resolved:-**



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to endorse the licence for the purpose of the licensing objective preventing crime and disorder.

**6 OFFSHORE EUROPE 2011 - LETTER DATED 08 APRIL 2011 FROM COUNCILLOR DONNELLY**

The Board had before them a letter dated 8 April, 2011 from Councillor Donnelly in which he suggested that the Board consider a general extension of operating hours for liquor licensed premises in Aberdeen during the course of the Offshore Europe exhibition which takes place at the Aberdeen Exhibition and Conference Centre in September. Councillor Donnelly spoke in support of his letter.

Councillor Donnelly moved that the Board grant a general extension under Section 67 of the Licensing (Scotland) Act 2005 to allow a maximum of one extra hour after the terminal hour for all on-sale liquor licensed premises throughout the city (except casinos) during the duration of the event.

Councillor Collie moved as an amendment that no action be taken in this matter and therefore the status quo would remain.

Councillor Cormie moved as a further amendment to grant a general extension under Section 67 of the Licensing (Scotland) Act 2005 for one extra hour after the terminal hour in respect of all on-sale liquor licensed premises where the terminal hour is midnight on the relevant days.

Councillor Boulton moved as a further amendment not to grant a general extension but to accept applications for occasional extensions on a case-by-case basis for the purpose of Offshore Europe 2011.

On a division, there voted:- for the second amendment (3) – the Convener; and Councillors Cormie and Penny; for the third amendment (1) – Councillor Boulton; declined to vote (3) – Councillors Collie, Donnelly and Robertson.

**The Board resolved:-**

to adopt the second amendment.

On a further division, there voted:- for the first amendment (1) – Councillor Collie; for the second amendment (6) – the Convener; and Councillors Boulton, Cormie, Donnelly, Penny and Robertson.

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**The Board resolved:-**

to adopt the second amendment.

On a further division, there voted:- for the motion (4) – Councillors Collie, Donnelly, Penny and Robertson; for the second amendment (3) – the Convener; and Councillors Boulton and Cormie.

**The Board resolved:-**

to adopt the motion and grant a general extension under Section 67 of the Licensing (Scotland) Act 2005 to allow one extra hour after the terminal hour for all on-sale liquor licensed premises throughout Aberdeen city with the exception of casinos for the duration of Offshore Europe 2011.

- **MURIEL JAFFREY, Convener**.

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**APPENDIX A**

1. **APPLICATION FOR NEW PREMISES LICENCE**  
**Premises – Clifton Convenience Store, 104 Clifton Road, Aberdeen**

The Board had before it a letter of objection from Grampian Police. As a preliminary point, Sergeant Skinner, on behalf of the Chief Constable, requested that the application be heard in confidence due to the nature of the information provided in support of the objection. There being no objection from the applicant, the Board agreed to the request and the application was heard in confidence.

The Board then heard Sergeant Skinner, on behalf of the Chief Constable, and thereafter Ms. Bywalec on behalf of the applicant.

Councillor Donnelly moved to grant the application.

Councillor Robertson moved as an amendment to refuse the application on the grounds that the granting of the application would be inconsistent with the licensing objective of preventing crime and disorder.

On a division, there voted:- for the motion (4) – Councillors Collie, Cormie, Donnelly and Penny; for the amendment (3) – the Convener; and Councillors Boulton and Robertson.

**The Board resolved:-**

to adopt the motion and grant the application.

2. **APPLICATION FOR NEW PREMISES LICENCE**  
**Premises – Cutters Wharf, 65 Regent Quay, Aberdeen**

Mrs. Hood, Solicitor, addressed the Board in support of the application.

**The Board resolved:-**

to grant the application.

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3. **APPLICATION FOR PROVISIONAL PREMISES LICENCE**  
**Premises – 470 Union Street, Aberdeen**

The Board had before it a letter of objection. The objector was not personally present. Mr. Cooper, Solicitor, on behalf of the applicant, raised a preliminary point in respect that he considered the letter of objection to be incompetent as the objection was against other premises. Having received legal advice, the Board agreed that the terms of the letter of objection were incompetent and thereafter Mr. Cooper addressed the Board in support of the application.

**The Board resolved:-**  
to grant the application.

4. **APPLICATION FOR PROVISIONAL GRANT OF PREMISES LICENCE**  
**Premises – Keystore, 18 Bedford Avenue, Aberdeen**

Mr. Watt, Solicitor, addressed the Board in support of the application.

**The Board resolved:-**  
to grant the application.

5. **APPLICATION FOR VARIATION**  
**Premises – BrewDog Aberdeen, 17 Gallowgate, Aberdeen**

The Board had before it two letters of objection. Neither of the objectors were personally present. It also had before it a letter of representation from Grampian Police. Sergeant Skinner addressed the Board, on behalf of the Chief Constable, in support of the letter of representation. Mr. Atwell, Solicitor, thereafter addressed the Board in support of the application.

**The Board resolved:-**  
to grant the application with the exception of that part which sought to extend the terminal hour from midnight on Thursday to 1.00am on Friday which was refused.

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6. **APPLICATION FOR VARIATION**

**Premises – Cocket Hat, North Anderson Drive, Aberdeen**

The Board were advised that an issue in connection with the layout plan had yet to be resolved.

Mr. Tracey, the premises Manager, who was in attendance on behalf of the applicant was unable to clarify the position at this time.

**The Board resolved:-**

to continue consideration of the application to its next meeting on 28 June, 2011.

7. **APPLICATION FOR VARIATION**

**Premises – Fountain Bar and Embassy Function Suite, 368 Great Northern Road, Aberdeen**

Mr. Dempster, Aberdeen Excise Licence Holders Association, addressed the Board in support of the application.

**The Board resolved:-**

to grant the application.

8. **APPLICATION FOR VARIATION**

**Premises – G. Casino, 5 Exchequer Row, Aberdeen**

Sergeant Skinner addressed the Board in support of a letter of representation submitted by Grampian Police. Thereafter Mr. McGowan and Mr. Cotton, Solicitors, addressed the Board in support of the application.

**The Board resolved:-**

to grant the application.

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9. **APPLICATION FOR VARIATION**  
**Premises – Grampian Bar, 21 Victoria Road, Aberdeen**

Mr. Stevenson addressed the Board in support of the application.

**The Board resolved:-**  
to grant the application.

10. **APPLICATION FOR VARIATION**  
**Premises – Liddell UK GMBH, 739 King Street, Aberdeen**

Mrs. Hood, Solicitor, addressed the Board on behalf of the applicant.

**The Board resolved:-**  
to grant the application.

11. **APPLICATION FOR VARIATION**  
**Premises – Liddell UK GMBH, Inverurie Road, Bucksburn, Aberdeen**

Mrs. Hood, Solicitor, addressed the Board on behalf of the applicant.

The Board thereafter received legal advice that an issue regarding a change to the layout plan required further investigation.

**The Board resolved:-**

- (i) to grant that part of the application regarding the variation of terminal hour from Mondays to Saturdays from 2000 hours to 2200 hours and on Sunday from 1800 to 2200 hours; and
- (ii) to continue the consideration of the remainder of the application to its meeting to be held on 28 June, 2011.

12. **APPLICATION FOR VARIATION**  
**Premises – Liddell UK GMBH, Lang Stracht, Aberdeen**

**LICENSING BOARD**  
3 May 2011

Mrs. Hood, Solicitor, addressed the Board on behalf of the applicant.

**The Board resolved:-**  
to grant the application.

13. **APPLICATION FOR VARIATION**  
**Premises – Liddell UK GMBH, Wellington Road, Aberdeen**

Mrs. Hood, Solicitor, addressed the Board on behalf of the applicant.

**The Board resolved:-**  
to grant the application.

14. **APPLICATION FOR VARIATION**  
**Premises – McGinty’s Meal and Ale, 504 Union Street, Aberdeen**

Mr. Taylor, Solicitor, addressed the Board in support of the applicant.

**The Board resolved:-**  
to grant the application.

15. **APPLICATION FOR VARIATION**  
**Premises – Mill of Mundurno, Murcar, Bridge of Don, Aberdeen**

Mr. Hyldon, Solicitor, on behalf of the applicant, advised the Board of an amendment to the application to withdraw that part of the application regarding children’s access and explained that the status quo would prevail in that regard. It was also explained that the outside drinking area would not form part of the licensed area and that had been indicated on the legend of the layout plan. Mr. Hyldon thereafter addressed the Board in support of the application.

**The Board resolved:-**  
to grant the application.

**LICENSING BOARD**  
3 May 2011

16. **APPLICATION FOR VARIATION**  
**Premises – Pavarotti’s Restaurant, 27-29 Union Terrace, Aberdeen**

Mr. McKenzie, Solicitor, addressed the Board in support of the applicant.

**The Board resolved:-**  
to grant the application.

17. **APPLICATION FOR VARIATION**  
**Premises – Richmond Arms, 327 North Deeside Road, Aberdeen**

Sergeant Skinner addressed the Board in support of a letter of representation submitted by Grampian Police. Thereafter, Mr. Wood, Solicitor, addressed the Board in support of the application.

**The Board resolved:-**  
to grant the application.

18. **APPLICATION FOR VARIATION**  
**Premises – Rustico, 60-66 Union Row, Aberdeen**

Ms. Robb addressed the Board in support of the application.

**The Board resolved:-**  
to grant the application.

19. **APPLICATION FOR VARIATION**  
**Premises – Sand Dollar Cafe, 2 Sea Beach, Aberdeen**

The Board were advised that the part of the application relating to the outside area had been withdrawn, thereafter the Board heard Mrs. Hood, Solicitor, in support of the application.

**The Board resolved:-**



**LICENSING BOARD**  
3 May 2011

to grant the application.

20. **APPLICATION FOR VARIATION**  
**Premises – The Broadsword, 52 Hayton Road, Aberdeen**

The Board heard Mr. Dempster, Aberdeen Excise Licence Holders Association, in support of the application.

**The Board resolved:-**  
to grant the application.

21. **APPLICATION FOR VARIATION**  
**Premises – The Rowan Tree, 654 King Street, Aberdeen**

The Board were advised that a letter had just been received from the applicant withdrawing that part of the application relating to the variation of the core hours. The remaining part of the application to appoint a new premises Manager was granted under delegated powers.

22. **APPLICATION FOR TRANSFER**  
**Premises – Belmont Lounge, 4 Belmont Street, Aberdeen**

The Board were advised that this application had been withdrawn.

22a. **APPLICATION FOR A PERSONAL LICENCE**  
**Application Ref. No. 1/022(a)**

The Board were advised that this application had been withdrawn.

23. **APPLICATION FOR VARIATION ON TRANSFER**  
**Premises – Royal China, 309 North Deeside Road, Peterculter, Aberdeen**

The Board were advised that the site notice had not been properly displayed in accordance with the statutory procedures.

**LICENSING BOARD**

3 May 2011

**The Board resolved:-**

to defer consideration of the application to its next meeting on 28 June, 2011 to allow the site notice to be properly displayed.

24. **APPLICATION FOR PERSONAL LICENCE**  
**Application Ref. No. 1/024**

The Board resolved to defer consideration of the application to its next meeting on 28 June, 2011.

25. **APPLICATION FOR PERSONAL LICENCE**  
**Application Ref. No. 1/025**

The Board having been advised that the applicant was temporarily out of the country, resolved to defer consideration of the application to its next meeting on 28 June, 2011.

26. **APPLICATION FOR PERSONAL LICENCE**  
**Application Ref. No. 1/026**

The Board had before it a notice in terms of Section 73(3)(b) of the Licensing (Scotland) Act 2005 submitted by the Chief Constable, Grampian Police, who recommended for the purposes of the crime prevention objective that the application be refused.

Sergeant Skinner addressed the Board, on behalf of the Chief Constable. The applicant and his father thereafter addressed the Board in support of the application.

Councillor Donnelly moved that the application be granted.

Councillor Boulton moved as an amendment that the application be refused for the purposes of the crime prevention objective.

**LICENSING BOARD**  
3 May 2011

On a division, there voted:- for the motion (3) – Councillors Cormie, Donnelly and Penny; for the amendment (3) – the Convener; and Councillors Boulton and Collie.

There being a tied vote, the Convener used her casting vote in favour of the amendment.

**The Board resolved:-**

to refuse the application for the purposes of the crime prevention objective.

27. **APPLICATION FOR PERSONAL LICENCE**  
**Application Ref. No. 1/027**

The Board was advised that this application had been granted under delegated powers.

28. **APPLICATION FOR PERSONAL LICENCE**  
**Application Ref. No. 1/028**

The Board was advised that this application had been granted under delegated powers.

29. **APPLICATION FOR PERSONAL LICENCE**  
**Application Ref. No. 1/029**

The Board was advised that this application had been granted under delegated powers.

30. **APPLICATION FOR PERSONAL LICENCE**  
**Application Ref. No. 1/030**

**LICENSING BOARD**  
3 May 2011

The Board resolved to defer consideration of the application to its next meeting on 28 June, 2011.

## ABERDEEN LOCAL LICENSING FORUM

WORKPLAN AS AT APRIL, 2011

### Licensing Objectives (for reference) –

- (1) Preventing Crime and Disorder,
- (2) Securing Public Safety,
- (3) Preventing Public Nuisance,
- (4) Protecting and Improving Public Health, and
- (5) Protecting Children from Harm.

Remit of Local Licensing Forums as set out in the Licensing (Scotland) Act 2005 – keeping under review the operation of the Act in the Forum's area and in particular the exercise by the Licensing Board of their functions including giving advice and making recommendations to the Board in relation to those matters where the Forum considers it appropriate. The Act does not enable a Forum to review or give advice or make recommendations in relation to the exercise by a Board of their function in relation to a particular case. "Case" is taken to mean an application before a Board and in the interests of natural justice is also taken to mean individual licensed premises. The preferred route for consideration of complaints about the running of licensed premises is to write directly to the Clerk or Depute Clerk to the Licensing Board.

The Licensing (Scotland) Act 2005 requires Licensing Boards in exercising any of their functions to have regard to any advice given or recommendations made to them by a Local Licensing Forum and where the Board decides not to follow the advice or recommendation to give the Forum reasons for that decision, the Board must provide copies of relevant statistical information to the Forum as it may reasonably require for the purposes of its general functions.

Licensing Standards Officers have a general function of providing to interested persons information and guidance concerning the operation of the Act, supervising compliance with the Act and the conditions of their licences by holders of Premises Licences and Occasional Licences and mediate between communities and the trade or between any two parties where there is a need to resolve a local problem and develop a local solution. LSOs do not act as "policemen" with regard to licensing but they will liaise with the police and other relevant officials such as Environmental Health Officers in pursuit of the objectives of the Act.

No	Action/Decision agreed by Forum or Sub-Committee	Update/Outcome/Response	Referral to Licensing Board or Clerk (Yes/No) Reply (Yes/No)	Issue requires discussion at next Joint Meeting with Licensing Board (Yes/No)
(1)	Find out from communities what are their areas of concern	Issues raised by Community Councils, etc have been considered by the Forum and where appropriate action has been taken to make further enquiries. The Forum will await any further referrals from Community Councils or individuals.		
(2)	Improve intelligence in relation to statutory bodies.	The Forum is gaining experience as it considers topics and input from Forum members who are representatives of relevant agencies. The Forum has been represented at conferences and training events and will continue to do so.		
(3)	To receive reports from the Licensing Board containing relevant statistical information.	031110 – In discussion with Clerk to Licensing Board, sections 12 and 6(5) were cited as grounds to refuse statistical information being provided to the Forum.		
(4)	To request an outline from the Licensing Board on measures it will employ to ensure compliance with the five	An assurance has been given by the Board at the second joint meeting with the Forum that the current Licensing Policy makes		

No	Action/Decision agreed by Forum or Sub-Committee	Update/Outcome/Response	Referral to Licensing Board or Clerk (Yes/No) Reply (Yes/No)	Issue requires discussion at next Joint Meeting with Licensing Board (Yes/No)
	<p>licensing objectives.</p> <p>This is being addressed as part of the review of the Statement of Licensing Policy.</p>	<p>appropriate references to the objectives. At the joint meeting with the Board on 23/4/10 it was confirmed that it will continue to monitor statistical trends in relation to crime and if possible health and other indicators in order to evaluate contributions to the achievement of the licensing objectives.</p>		
(5)	Late Night Bus Services	A paper will be presented to Enterprise, Planning and Infrastructure on 9/11/10. An update has been provided.		
(6)	<p>Staffing Levels – the Forum and the Sub-Committee noted that Aberdeen is the only city in Scotland to employ only one Licensing Standards Officer. Although information on staffing levels elsewhere in Scotland may be out-of-date there is no doubt the majority of local authority areas employ more than one Licensing Standards Officer.</p> <p>The Forum at its meeting on 25/2/10 noted the response set out in this Plan but agreed to</p>	<p>A response to the issues raised was received on behalf of the relevant Head of Service (Housing and Environment) in the City Council. The views of the Clerk to the Licensing Board were also sought. It was agreed it would be premature to formally request the Forum to write to the Chief Executive of the City Council requesting an increase in the number of Licensing Standards Officers employed by the City Council. The professional opinion is that as the Licensing (Scotland) Act</p>		

No	Action/Decision agreed by Forum or Sub-Committee	Update/Outcome/Response	Referral to Licensing Board or Clerk (Yes/No) Reply (Yes/No)	Issue requires discussion at next Joint Meeting with Licensing Board (Yes/No)
	<p>write to the Chief Executive of the City Council now seeking her views on increasing the establishment of Licensing Standard Officers.</p> <p>The Chief Executive has asked the Director of Housing and Environment to reply to the Forum and thanked the Forum for drawing this matter to her attention.</p>	<p>2005 has only been operational since 1/9/09, it is too soon to accurately assess workload. It is anticipated that demand for advice will decline and from experience in dealing with the trade there is evidence of a high level of co-operation and willingness to comply. The officers concerned have given a commitment to review the position to decide whether or not to prepare a business case to support a request for additional staff resources. Meantime the Forum is asked to note that in addition to the Licensing Standards Officer one other officer has been trained in the Licensing Act duties. During 2010 more of his time will be freed up to undertake some of the duties. Other staff have also received elements of LSO training and this should facilitate a more proactive approach in relation to visiting licensed premises. The LSO's Line Manager will continue to monitor her workload which is standard Council practice. Raised with the Board at the joint meeting</p>		



No	Action/Decision agreed by Forum or Sub-Committee	Update/Outcome/Response	Referral to Licensing Board or Clerk (Yes/No) Reply (Yes/No)	Issue requires discussion at next Joint Meeting with Licensing Board (Yes/No)
		of 011210, who advised that the appropriate action would be for them to raise concerns with Council.		

ACTIONS FOR LICENSING FORUM IN

ALCOHOL STRATEGY 2009 – 2019 AND IN ALCOHOL RELATED DISORDER IN THE CITY CENTRE ACTION PLAN

- (1) Reducing Consumption – The Licensing Board will consult widely on specific measures to deliver and enhance their policy including receiving advice from the Licensing Forum.
- (2) Prevention (a) – Encouraging developments to increase access to food and non-alcoholic drinks in clubs and the licensed premises at night in liaison with Unight, the Licensing Board and City Centre/Safer Aberdeen Forum.
- (3) Prevention (b) – Review to establish how a more preventative approach to over-consumption of alcohol can be devised in partnership between the Licensing Board and the trade.
- (4) Prevention (c) – Attract different types of premises to offer family orientated entertainment such as late night coffee shops, cafes, etc. in liaison with the Licensing Board, Unight, Safer Aberdeen Forum and Economic Development staff.

committees/aberdeen local licensing forum/Notes/workplan may 2010

# Agenda Item 9

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18/08/2011

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## National Licensing Conference 2011 - 'From Principles to Practice'

**Date:** Thursday 15 September 2011

**Time** 9.30am Registration, 10am Start

**Finish:** 4.00pm

**Venue:** Grand Central Hotel, 99 Gordon Street, Glasgow, G1 3SF

**Price:** £149 per delegate

The 2011 National Licensing Conference is now only 4 weeks away and it's not [too late to book your place](#) at Scotland's top licensing event

The [draft programme](#) has now been published and the highlights include

- Conference opening from Deputy First Minister Nicola Sturgeon
- Presentations from Dr James Nicholls and Sir Crispin Agnew
- Fiona Myers - 'Early results from the licensing evaluation'
- Dr Evelyn Gillan - 'Recommendations from the Expert Group'
- Panel Debate - 'From Principles to Practice'

***For a complete draft programme [please click here](#)***



**To book** please [complete and return this form](#) or call 0141 572 6703 or email [training@alcofocus-scotland.org.uk](mailto:training@alcofocus-scotland.org.uk)

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# Alcohol Focus

SCOTLAND

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## National Licensing Conference 15<sup>th</sup> September 2011 Grand Central Hotel, Glasgow

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*Programme subject to change*

9.30am	Registration
10.00am	Welcome
10.10am	<b>Nicola Sturgeon</b> , Deputy First Minister and Cabinet Secretary for Health, Wellbeing and Cities Strategy
11.00am	<b>Dr James Nicholls</b> , Lecturer and Researcher, Bath Spa University
11.30am	<b>Sir Crispin Agnew</b>
Noon	Questions
12.30pm	Lunch
1.30pm	<b>Fiona Myers</b> , Public Health Adviser, Health Scotland 'Early results from the licensing evaluation'
1.50pm	Questions
2.00pm	<b>Dr Evelyn Gillan</b> , Chief Executive, Alcohol Focus Scotland 'Recommendations from the Expert Group'
2.20pm	Written questions for the Panel debate
2.30pm	Break
2.50pm	Panel debate: From Principles to Practice
3.50pm	Chair's closing remarks
4.00pm	Finish

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# Agenda Item 10

**From:** Eric Anderson  
**To:** Grant Webster  
**CC:** Alyson Mollison; Vikki Cuthbert  
**Date:** 6/29/2011 6:26 pm  
**Subject:** Licensing Board Working Group

Grant

The Licensing Board considered the following remit at yesterday's meeting :

"Proposal to set up a short-life working group comprising members of the Licensing Board and Local Licensing Forum to consider the use of door supervisors in liquor licensed premises and to make recommendations if appropriate to the Licensing Board."

The Board decided to nominate 4 of its Members :

Councillors Jaffrey  
Boulton  
Donnelly  
Hunter

on the understanding that 4 members of the Local Licensing Forum would also take part having been nominated by the Forum.

I look forward to receiving the names of the 4 nominated members of the Forum from you in due course. Thereafter, a meeting of the working group can be arranged.

If you require further clarification please do not hesitate to contact me.

Kind regards

Eric

**Eric WJ Anderson**  
Senior Solicitor (Licensing)  
Legal and Democratic Services  
Corporate Governance  
Aberdeen City Council  
Ground Floor  
Town House  
Broad Street  
Aberdeen AB10 1AQ

Direct Dial 01224 522382  
Direct Fax 01224 522491

Tel 01224 522000  
Minicom 01224 522381  
DX 529450, Aberdeen 9  
[www.aberdeencity.gov.uk](http://www.aberdeencity.gov.uk) ( <http://www.aberdeencity.gov.uk/> )

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APPLICATION FORM FOR MEMBERSHIP OF THE LOCAL LICENSING FORUM

FULL NAME (PLEASE PRINT)	ALEXANDER JOHN BEATTIE
--------------------------	------------------------

ADDRESS, INCLUDING POSTCODE	
-----------------------------	--

E-MAIL ADDRESS	
----------------	--

TELEPHONE NUMBER	
------------------	--

WHICH OF THE FOLLOWING CATEGORIES APPLY TO YOU	<p>HEALTH, EDUCATION, SOCIAL WORK <input type="checkbox"/></p> <p>YOUNG PERSON (aged 16 and over) <input type="checkbox"/></p> <p>RESIDENT IN THE FORUM AREA <input type="checkbox"/></p> <p>HOLDER OF A PREMISES/PERSONAL (LIQUOR) LICENCE <input checked="" type="checkbox"/></p> <p>OTHER (such as emergency services, council services, alcohol agencies, any person not falling into any of the above categories having an interest in alcohol and licensing issues) <input type="checkbox"/></p>
------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

IF YOU ARE A LICENCE HOLDER PLEASE GIVE THE NAME, FULL ADDRESS OF THE PREMISES AND DETAILS OF THE LICENCE YOU HOLD IN THE FORUM AREA	<p>ARCHIBALD SIMPSON          5 CASTLE STREET ABERDEEN          AB11 5BQ          PERSONAL LICENCE No AC1768          EXPIRY DATE 31 AUG 2019</p>
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The Forums' role is to keep under review the licensing boards' decisions and consider the impact of those decisions at local level. Keeping in mind the Objectives of the Licensing (Scotland) Act 2005 the forums may give advice and make recommendations to the licensing board. The objectives are:

- Preventing crime and disorder;
- Securing public safety;
- Preventing public nuisance;
- Protecting and improving public health; and
- Protecting children from harm.

<p>WHY DO YOU WANT TO BE PART OF THE FORUM?</p>	<p>TO ASSIST IN MONITORING AND ANALYSING LICENCING BOARD DECISIONS AND MAKE RECOMMENDATIONS TO THE BENEFIT OF ABERDEEN CITY CENTRE AND ITS RESIDENT COMMUNITY AND PATRONS IN LINE WITH THE 5 LICENSING OBJECTIVES</p>
<p>PLEASE GIVE A BRIEF STATEMENT ABOUT WHAT YOU CAN BRING TO THE FORUM DETAILING MEMBERSHIP OF ANY ORGANISATIONS OR NETWORK GROUPS/COMMUNITY PARTNERSHIPS YOU ARE PART OF.</p>	<p>AS A MEMBER OF THE ABERDEEN CITY CENTRE PUB WATCH SCHEME AND 6 YEARS CONSECUTIVE BEST BAR NONE GOLD AWARD WINNER AND NATIONAL GOLD AWARD WINNER. I HAVE DEMONSTRATED THAT I HAVE A THOUGH KNOWLAGE IN IMPLICATING OBJECTIVES SAFELY. AND SUCCESSFUL TO ENSURE THE EXECUTION OF THE 5 LICENSING OBJECTIVES ARE STRICTLY ADHERED TO AND HAVE THE KNOWLAGE OF GIVING ADVICE TO ASSIST THE FORUM IN MAKING IT CONCUSIONS</p>

PROFESSIONAL QUALIFICATIONS

BA (Hons) DEGREE LICENSED TRADE MANAGEMENT  
 DIPLOMA IN LICENSED TRADE MANAGEMENT.  
 BTEC DIPLOMA IN RETAIL MANAGEMENT

AWARDS - BEST BAR NONE GOLD AWARD.  
 BEST BAR NONE NATIONAL GOLD AWARD

Please return completed forms to:- Grant Webster, Committee Services, Legal & Democratic, Aberdeen City Council, Room 1-30, Town House, Broad Street, Aberdeen, AB10 1AQ

FOOD STANDARD AGENCY EAT SAFE AWARD.

**APPLICATION FORM FOR MEMBERSHIP OF THE LOCAL LICENSING FORUM**

<b>FULL NAME (PLEASE PRINT)</b>	Richard Leith
---------------------------------	---------------

<b>ADDRESS, INCLUDING POSTCODE</b>	11 Carnie place, Elrick Aberdeenshire Ab32 6hy
------------------------------------	---------------------------------------------------------

<b>E-MAIL ADDRESS</b>	
-----------------------	--

<b>TELEPHONE NUMBER</b>	
-------------------------	--

<b>WHICH OF THE FOLLOWING CATEGORIES APPLY TO YOU</b>	<b>HEALTH, EDUCATION, SOCIAL WORK</b>	<input type="checkbox"/>
	<b>YOUNG PERSON (aged 16 and over)</b>	<input type="checkbox"/>
	<b>RESIDENT IN THE FORUM AREA</b>	<input type="checkbox"/>
	<b>HOLDER OF A PREMISES/PERSONAL (LIQUOR) LICENCE</b>	<input checked="" type="checkbox"/>
	<b>OTHER (such as emergency services, council services, alcohol agencies, any person not falling into any of the above categories having an interest in alcohol and licensing issues)</b>	<input type="checkbox"/>

<b>IF YOU ARE A LICENCE HOLDER PLEASE GIVE THE NAME, FULL ADDRESS OF THE PREMISES AND DETAILS OF THE LICENCE YOU HOLD IN THE FORUM AREA</b>	I am an area manager for the Archibald Simpson and Justice Mill , Wetherspoon public houses. I hold a personal license but do not have premises that I over see currently, other than in my area manager capacity.
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The Forums' role is to keep under review the licensing boards' decisions and consider the impact of those decisions at local level. Keeping in mind the Objectives of the Licensing (Scotland) Act 2005 the forums may give advice and make recommendations to the licensing board. The objectives are:

- Preventing crime and disorder;
- Securing public safety;
- Preventing public nuisance;
- Protecting and improving public health; and
- Protecting children from harm.

<p><b>WHY DO YOU WANT TO BE PART OF THE FORUM?</b></p>	<p>I am actively involved in Aberdeen licensing in my capacity as an area manager for Wetherspoon and would like the opportunity to be involved in the decision making process that will benefit the Licensing trade in general. As part of my own role, I am required to carry out inspections of the service customers should expect to receive within my own pubs and those of competitors. I am proactive in supporting national and local initiatives in relation to licensing and best practice within the industry and have had success recently supporting The Archibald Simpson to achieve national acclaim in winning the top award in the Best Bar None scheme. I feel I can add valuable input into the forum that would benefit the whole of the Aberdeen area.</p>
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<p><b>PLEASE GIVE A BRIEF STATEMENT ABOUT WHAT YOU CAN BRING TO THE FORUM DETAILING MEMBERSHIP OF ANY ORGANISATIONS OR NETWORK GROUPS/COMMUNITY PARTNERSHIPS YOU ARE PART OF.</b></p>	<p>I would like to think that my 16 years in the licensing trade in Aberdeen, Newcastle and London would help me share some good ideas and practices that go on outwith the local environment. I have a keen interest in being involved in the city strategy towards supporting the night time economy. Aberdeen has been very pro-active in this area and I would like to be involved with future recommendations and decisions that could benefit the area and help maintain a safe and well regulated environment.</p>
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Please return completed forms to:- Grant Webster, Committee Services, Legal & Democratic, Aberdeen City Council, Room 1-30, Town House, Broad Street, Aberdeen, AB10 1AQ

ABERDEEN CITY

# ADP

alcohol & drugs partnership

www.aberdeencityadp.org.uk

**Alcohol Task Group – Alcohol Stock-Take Event**  
**Aberdeen Exhibition & Conference Centre**  
**27<sup>th</sup> October 2011**

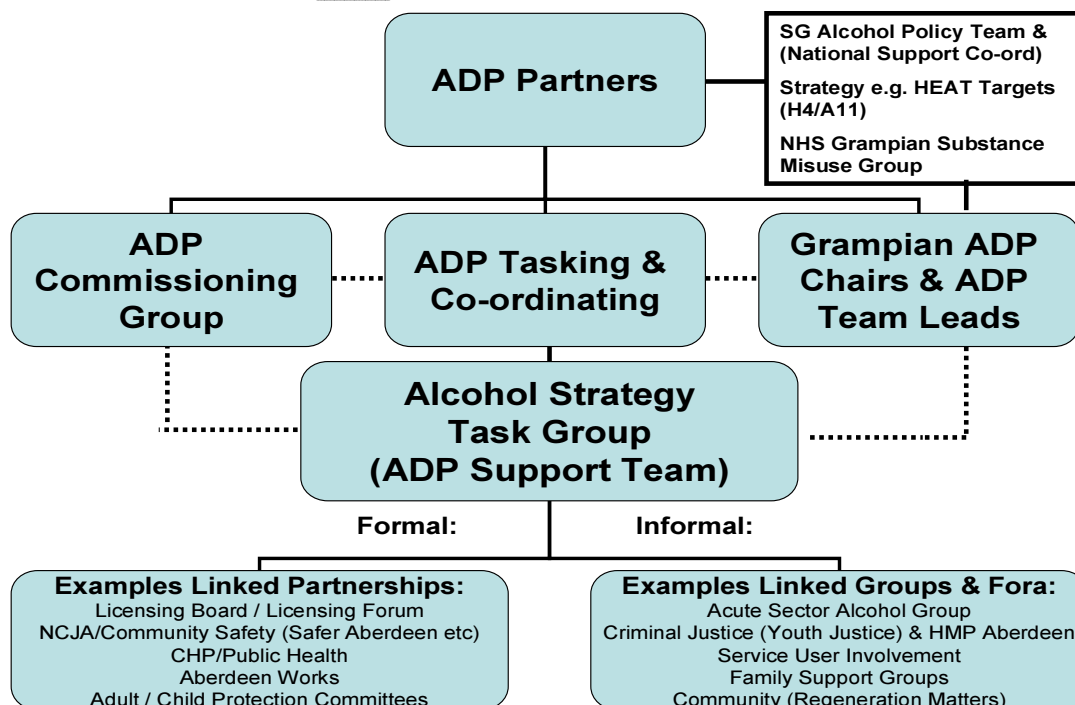
Purpose:

The event will allow the Task Group to engage with partners and stakeholders to look at the progress made on the Alcohol Strategy action plan since the launch of the 10 year strategy in December 2009.

A summary report presented to the ADP by the Alcohol Task Group in May 2011, detailed the various actions from the plan in 'traffic light' format, and this event is intended to allow further discussion around good practice, gaps and agree future actions and responsibilities.

The Task Group can then look at refreshing the strategy and action plan, looking to 'streamline' the actions under the logic model headings of 'healthier', 'safer' and 'responsible' ensuring clearer fit between inputs, outputs and outcomes

Context of Local Partnership Arrangements:



### Event Outcomes:

- Re-focus attention back to the alcohol strategy by highlighting success and good practice and areas for future development
- Raise awareness of the national context ('whole population approach') and where the local strategy supports it
- Achieve 'buy-in' from partners and stakeholders to refreshing the strategy and in particular the action plan supporting it
- Identify who can actively contribute to the strategy
- Agree actions and responsibilities
- Identify suitable local measures/indicators for evaluation

### Format:

Open event to be held at the Aberdeen Exhibition & Conference Centre on Thursday 27<sup>th</sup> October 2011 between 0930 and 1330.

<b>Registration/refreshments</b>	<b>0930 – 1000</b>
<b>Opening Remarks / Presentations</b>	<b>1000 – 1130</b>
<b>Workshops: (30 minutes group discussion 30 minutes 'results chain' feedback)</b>	<b>1130 – 1230</b>
<b>Concluding remarks / Questions</b>	<b>1230 – 1300</b>
<b>Lunch / Networking:</b>	<b>1300 – 1330</b>

### Opening Remarks:

Dr Lesley Wilkie, Director of Public Health NHS Grampian and Chair of ADP Alcohol Task Group [*In context of Scottish Government Quality Alcohol Treatment & Support report recommendations*]

Presentations: [Alison Douglas, SG Head Alcohol Policy Unit, Mary Ellmers, Alcohol Focus Scotland [others TBC]

### Workshop Themes

Tasks will be placed under the high level outcomes (logic model process) as '**Healthier, Safer & Responsible**'

Workshops would be assigned to each delegate prior to the event with the agreement of Alcohol Task Group members.

Each Workshop will have a designated facilitator to assist the discussion and the process. The following themes will be worked into more specific tasks:

**Healthier:**

- *ABI & Education/Prevention (Whole Population Approach)*
- *Access/Referral pathways to/through services*

**Safer:**

- *Children & Young People Affected by Alcohol (CAPSM)*
- *Criminal Justice Issues (Anti-social Behaviour / Offending / Prison)*

**Responsible:**

- *Licensing (public health principle)*
- *Employability (Welfare to Work reforms) and Workplace*

Total: (6) Workshops

**Facilitator Key Questions (Group discussion):**

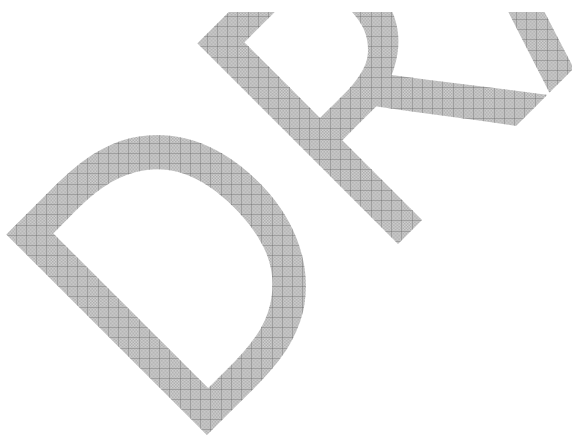
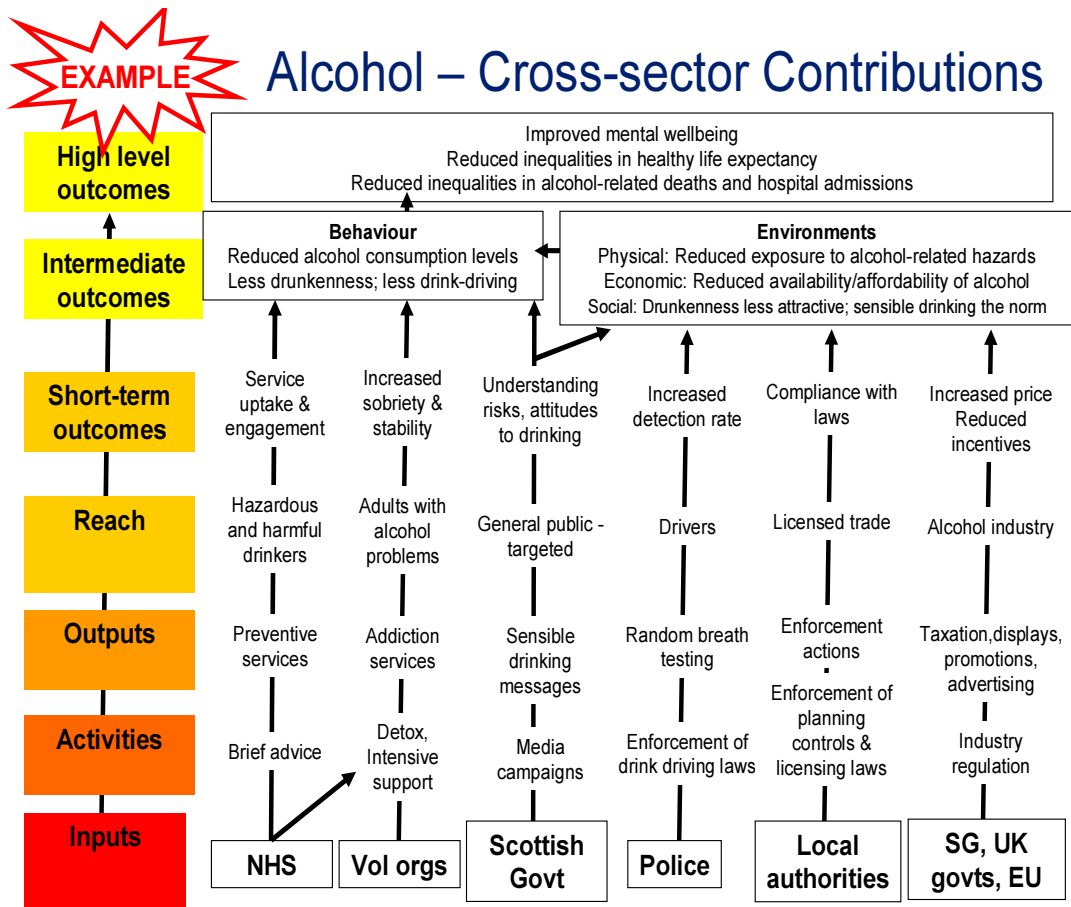
- What do we currently do well in this area? Good practice?
- What don't we do so well, still need to do, and where are there gaps?
- Suggestions for how we can work more effectively in partnership?
- How do we build capacity in this area of work?
- What can you and/or your organisation/service bring to this task?

**'Results Chain' (Individuals complete for their areas of responsibility):**

- How will we do it? (Inputs/Activities/Outputs)
- How will we know? (Measures/indicators/outcomes)

The 'Results chains' paperwork for feedback will be explained and issued for each workshop to record and monitor specific actions and responsibilities (from each delegate point of view) laid out as below. This will be 'partially' completed whereby the outcomes will be provided (taken from the framework below) for each specific area (6), and a draft example provided to assist completion. The task will be to see what suggestions ('below waterline') can be given by a range of individuals utilising their experience/knowledge in this area, which can then feed in to the process of refreshing the action / delivery plan for the strategy.

Generic example only (Cross-Sector Contributions):



Fraser Hoggan  
 Alcohol & Drug Development Officer  
 August 2011